



People Health and Wellbeing (PHW)
Learner/Instructor
PLACEMENT REQUIREMENTS & INFORMATION

This information applies to all residents as well as high school, college and university students (hereafter referred to collectively as *learners*) and to internal and external instructors (hereafter referred to collectively as *instructors*) who have a placement at the Royal Victoria Regional Health Centre (RVH).

Under the *Occupational Health and Safety Act* (1990) - S.25 (2) h, *Health Care and Residential Facilities Regulations* (1993) Section 9 and (1) *Health Protection and Promotion Act* (1990) - Part IV, it is necessary for all persons providing care in an acute care facility to meet requirements for immunization, education and reporting of work-related injuries, exposures and illnesses.

The Learner/Instructor will be required to complete and submit the following:

1. People Health and Wellbeing Immunization Record **or** the Academic Institutions Clinical Preparedness Permit (e.g., Synergy Stamp)
 - This form is to be kept with the instructor or the Academic Institution or supplying agency for easy reference if the RVH OHW department needs information about students in the event of a work-related injury, exposure or illness.
2. RVH Learner Attestation Form

Immunization and Surveillance Information

Learners/Instructors carrying on activities within RVH are considered workers according to the Ontario Hospital Association and must provide proof of immunity to measles, mumps, rubella, varicella (chickenpox), and hepatitis B as well as documentation of tuberculosis screening.

The People Health and Wellbeing (PHW) Immunization Record form is to be completed by either your family doctor, nurse practitioner or local walk-in clinic.

Relatives are not permitted to complete and sign this record. Any costs associated with the completion of this form are your responsibility.

TUBERCULOSIS (TB) STATUS

Workers are required to have a documented 2-step Tuberculin skin test (TST) to identify a truly positive or negative skin test. A 2-step TST involves implanting Tubersol (purified protein derivative (PPD) just below the surface of the skin on the forearm. The skin test must be read by a physician or other qualified health care professional 48–72 hours later. If negative, the process is repeated (step #2) in the other forearm 1 to 4 weeks after the first TST. **Note:** TST is safe to have while pregnant and regardless of history of Bacille Calmette-Guerin (BCG) vaccine.

The following testing timelines are acceptable:

- 2-step TST administered and *read within the last 12 months **OR**
- 1-step TST administered and *read within the last 12 months (provided that there is proof of a previous negative 2-step TST completed at any time in the past) **OR**
- Two 1-step TSTs administered and read at least one week apart within the last 12 months

For those who have previously tested TB positive, proof of the positive TST and a chest x-ray report is required. Further assessment may be required depending on individual risk factors for exposure to TB since your last chest x-ray.

The TST reading can be affected by live vaccines and should be completed 4 or more weeks before or after receiving live immunizations such as MMR (measles, mumps, and rubella), Varivax (chickenpox) vaccine or covid 19 vaccination.

TST is required despite having a past history of vaccination for TB (called BCG). If TST is positive from BCG, a 2-step TST is not required. In this case, you must submit a chest x-ray report that has been completed within the last 12 months.

IMMUNIZATION STATUS

It is mandatory to provide documentation of immune status to the highly communicable childhood diseases of measles, mumps, rubella, and chickenpox. There is more than one way to do this. Documented proof of immunity to measles and rubella is **mandatory** for healthcare workers.

Measles:

One of the following is acceptable:

- Laboratory evidence of measles immunity (blood test resulting in a positive titre), **OR** Documented evidence of immunization with 2 doses of live measles-containing vaccine administered on or after the first birthday, with doses given at least 4 weeks apart

Rubella:

One of the following is acceptable:

- Laboratory evidence of rubella immunity (blood test resulting in a positive titre), **OR**
- Documented evidence of immunization with 1 dose of live rubella-containing vaccine on or after the first birthday

Note: A history of having had rubella is not acceptable as this disease can be confused with other viruses

Mumps:

One of the following is acceptable:

- Laboratory evidence of mumps immunity (blood test resulting in a positive titre), **OR**
- Documented evidence of immunization with 2 doses of mumps-containing vaccine given on or after the first birthday, at least 4 weeks apart

Varicella (Chickenpox):

One of the following is acceptable:

- Documented evidence of immunization with 2 doses of varicella-containing vaccine 4- 8 weeks apart, **OR**
- Laboratory evidence of immunity, **OR** laboratory confirmation of disease

Hepatitis B Vaccine:

All workers must disclose their immunity status (immune or non-immune titre). Hepatitis B vaccination is **highly recommended** for all workers who may have any contact with human blood



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and bodily fluids (including clinical workers, laundry, environmental services and medical device reprocessing department workers).

Tetanus/Diphtheria/Pertussis Vaccine:

This immunization is not mandatory but it is advisable by the Public Health Agency of Canada. The Tetanus/Diphtheria (TD) vaccine is given every 10 years. Tetanus/Diphtheria/Pertussis is recommended for all health care providers (1 dose) followed by TD vaccination every 10 years thereafter.

Influenza Vaccine:

It is mandatory to report your Influenza immunization status for the current influenza season and then annually thereafter to Occupational Health. For more information, please refer to RVH policy: Occupational Health Requirements.

COVID-19 Vaccine:

This immunization is not mandatory but it is recommended to be fully vaccinated with COVID-19 vaccine prior to placement i.e. received at least 14 days ago the second dose of a two-dose COVID-19 vaccine or the first dose of a one-dose COVID-19 vaccine and up-to-date on the most recent booster dose.

Workplace Safety Information

Work-related injuries, exposures or illnesses during placement:

Injuries, exposures and illnesses are deemed work-related when all of the following criteria are met:

- Time: The event occurred during the time when you normally work, AND
- Place: The event occurred in the place where you normally work, AND
- Activity: The event occurred while you performing work that you normally perform

If all criteria are met, learners must report the event to their instructor, the RVH Placement Coordinator and to People Health and Wellbeing (PHW) or Hospital Services Leader (HSL)/Leader On-Call (after business hours). Learners must complete an electronic incident report at RVH. Please refer to the RVH intranet Quality and Safety tab or [Workplace Safety & Occupational Health and Wellness Sharepoint](#) site for directions on how to report a work-related injury, illness or hazard; how to locate the PHW office; PHW contact information; and PHW hours of operation.