

Elected Directors:	Shari Elliott, Director Barry Green, Director Robert Hall, 1 st Vice Chair	Rick Horst, Chair Harry Hughes, Director Kirsten Parker, 2 nd Vice Chair Michael Smith, Director
Ex-Officio Directors:	Dr. Geoffrey Bond, VP, Medical Staff Wayne Hubbard, President, RVH Auxiliary Dr. Sandy McDonald, President, Medical Staff	Sharon Partridge, Chief Nursing Officer Janice Skot, President and CEO
Staff Resources:	David Coward, VP, Chief Human Resources Officer Lindsey Crawford, VP, Reg Cancer & Clinical Services* Shelley Ditty, VP, Planning & Support Services Brian Edmonds, Chief Operating Officer	Suzanne Legue, Chief Communications Officer Hilary Rodrigues, VP, Chief Financial Officer Valerie Smith, Director, Governance & Special Projects Joni Jones, Recorder
Regrets:	Jon Babulic, Past Chair Brian Bentz, Director Greg Bell, Director	Helen Coutts, Director Dr. Jim Shaver, Chair, Medical Advisory Committee
Guests:	Jennifer Rodgers, Director, Patient Safety, Quality & Risk Management Jonathan Wiersma, Director, Decision Support Andrew Shantz, U of T Student Kim Storey, Director, Emergency/ICU Nadia Weese, RN, BScN, Infection Prevention and Control Janice Wicklum, RN, Emergency Department	

*partial attendance

Agenda Item	Outcome
1.0 CALL TO ORDER	
	The Board Chair called the meeting to order at 4:00 pm.
Quorum	There being only five regrets from the meeting, quorum was attained.
Declaration of Conflicts	No conflicts of interest noted.
Approval of Agenda	It was duly moved and seconded to accept the September 26, 2012 agenda as circulated. <i>(carried)</i> University Student, Andrew Shantz, introduced himself and explained his interim role at RVH which includes support for the Strategic Planning process.
SOC Presentation	Kim Storey, Director, Emergency/ICU introduced Nadia Weese, RN, BScN, Infection Prevention and Control and Janice Wicklum, RN, Emergency Department, who provided a review of their experiences as Site Orientation Coordinators (SOC) during the Emergency move into the new building. The Board Chair thanked the guests for their informative presentation and excused them from the meeting.
2.0 QUALITY & SAFETY EDUCATION SESSION	
RVH Balanced Scorecard	The VP, Chief Financial Officer introduced Jennifer Rodgers, Director, Patient Safety, Quality & Risk Management and Jonathan Wiersma, Director, Decision Support who provided an overview of the RVH balanced scorecard including scorecard alignment; target and performance levels; review of the information sheets; trend determination; status relative to target; and how it is reported to the Board.
Litigation Summary Review	Jennifer Rodgers, Director, Patient Safety, Quality & Risk Management provided a litigation summary review which included Clinical, Human Resources, Environmental Facilities/Capital Redevelopment and Financial claims and risk analysis. A discussion ensued. <i>J. Rodgers, J. Wiersma and L. Crawford were excused from the meeting at 4:45 pm.</i>

Agenda Item	Outcome
3.0	CONSENT AGENDA
	<p>The following motion was duly moved, seconded and carried:</p> <p>WHEREAS the Board of Directors reviewed the September 26, 2012 Consent Agenda:</p> <p>BE IT RESOLVED the Board of Directors approve and/or receive the September 26, 2012 Consent Agenda with the exception of the Capital Redevelopment Steering Committee Report of September 12 and the Medical Advisory Committee Meeting Report of September 6, of which has been removed for further discussion.</p> <ul style="list-style-type: none"> ▪ Minutes of Board Meeting (June 19)* – <i>to be approved</i> ▪ Capital Redevelopment Steering Committee Minutes (Mar 22/Apr 16) - <i>deferred</i> ▪ Executive Committee Report (June 19)* - <i>to be received</i> ▪ Executive Committee Report (July 31)* - <i>to be received</i> ▪ Performance and Audit Committee Minutes (May 15)* – <i>to be received</i> <p>The following motion was duly moved and seconded:</p> <p>WHEREAS the Performance and Audit Committee has reviewed and accepted the Operating Plan for The Royal Victoria Regional Health Centre for 2012/13; and</p> <p>WHEREAS the Hospital Annual Planning Submission (HAPS) and Hospital Services Accountability Agreement (HSAA) were not available for the Performance and Audit Committee to review and accept on May 15, 2012;</p> <p>BE IT RESOLVED that the Performance and Audit Committee recommends that the Board of Directors delegate the signing authority of the HAPS and HSAA to the Board Chair and President and CEO of The Royal Victoria Regional Health Centre for 2012/13. <i>(carried)</i></p> <p>The following motion was duly moved and seconded:</p> <p>WHEREAS the Performance and Audit Committee has reviewed and accepted the draft audited financial statements of The Royal Victoria Regional Health Centre for the year ended March 31, 2012 at the May 15, 2012 meeting;</p> <p>BE IT RESOLVED that the Performance and Audit Committee recommends that the Board of Directors accept the audited financial statements of The Royal Victoria Regional Health Centre for the year ended March 31, 2012. <i>(carried)</i></p> <ul style="list-style-type: none"> ▪ Performance and Audit Committee Minutes (May 17)* – <i>to be received</i> <p>The following motion was duly moved and seconded:</p> <p>WHEREAS the Performance and Audit Committee recommends the appointment of Deloitte as the auditors of record for The Royal Victoria Regional Health Centre for 2012/13;</p> <p>BE IT RESOLVED that the Performance and Audit Committee recommends that the Board of Directors appoint Deloitte as the auditors of record for The Royal Victoria Regional Health Centre for 2012/13. <i>(carried)</i></p> <ul style="list-style-type: none"> ▪ Performance and Audit Committee Report (Sept 18)* - <i>to be received</i> <p>The Capital Redevelopment Steering Committee Report of September 12, 2012 was reviewed and it was agreed that the report reflect in the last sentence that Southlake is consultant for the <i>Cardiac Program</i> at RVH.</p> <p>The Medical Advisory Committee Report for September 26, 2012 was reviewed and it was agreed that the word “physician” be removed from item 5.0 Physician Privileges.</p>

Agenda Item		Outcome
		It was agreed that these two reports be brought back to the November 27 meeting for approval.
4.0	Business Arising	No business arising.
5.0	Chairs Remarks	<p>The Board Chair reviewed evaluation notes from the June 19, 2012 meeting; Board confidentiality; the new patient complaint process; and the November 1-2 Board Off-Site meeting.</p> <p>The Board Chair asked if two Board members would be interested in volunteering to sit on the Board Awards of Excellence Committee, which will meet once in early December and noted that the RVH Foundation By-Law Committee will also be looking for two volunteers to assist with development of their new by-laws.</p> <p>Recorders Note: Ed Archer, Kirsten Parker and Dr. Sandy McDonald offered to sit on the Awards of Excellence Committee.</p> <p>The Board Chair noted that the confidential 2012/13 Peer Evaluation forms were distributed in the meeting folder and requested everyone review them, noting that each Director is asked to evaluate 4 or 5 pre-selected peers throughout the year and to bring the completed documents to the March 2013 meeting.</p> <p style="text-align: right;"><i>Harry Hughes was excused from the meeting at 5:00 pm.</i></p> <p style="text-align: right;"><i>Dr. Geoffrey Bond joined the meeting at 5:00 pm.</i></p>
6.0	CEO Report	<p>The detailed CEO report was pre-circulated and questions were welcomed.</p> <p>The President and CEO informed the Board of Directors that RVH's upcoming accreditation review has been delayed to 2015 by Accreditation Canada.</p> <p>The Chief Communications Officer reviewed several stories in the "Inspiring Care" brochure included in the Board file folders.</p> <p>The President & CEO reviewed the following items:</p> <ul style="list-style-type: none"> • Introduction of Megan Allen-Lamb, the new President & CEO of the North Simcoe Muskoka Community Care Access Centre (NSM CCAC) and Col. Tammy Harris, Commander of CFB Borden • Congratulations were received from the Trillium Gift of Life Network due to the increased organ donations from RVH • <i>OHA Health Achieve Quality HealthCare Workplace Awards</i> were presented to the RVH Paediatric Asthma Clinic for the Patient Experience Award and RVH's Administrative Assistant Community of Practice for the Innovation Award • <i>2012 Studer Group International Healthcare Organization of the Quarter Award</i> is to be presented to RVH at the "What's Right in Healthcare" conference <p>The Performance Scorecard Indicators and Reduction of C difficile infections were reviewed by the Chief Operating Officer and the Improvement of Patient Experience was reviewed by the President & CEO.</p> <p>A discussion ensued.</p>
	Employee & Physician Experience Survey	The President & CEO reviewed current status of the Employee and Physician Experience Survey, including action plans and response rate targets for 2012/2013.
	Strategic Planning 2012-17	<p>The President & CEO reviewed the Board strategic planning timelines and noted that Georgina Black from KMPG has been retained as the planning consultant/coach to work with the Board and Senior Team.</p> <p>It was noted that a Guiding Coalition Information Sub-Committee has been assembled with broad representation to analyze performance to date, including a refresh of the Clinical Priorities documents on file (i.e. demographic data; repatriation stats, etc.); review of the impact of new funding frameworks (HBAM and Phase II Quality Based Procedures) and review of Simcoe Muskoka District Health Unit Report (revised June 2011).</p>

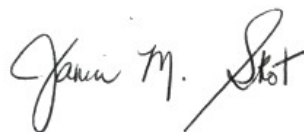
Agenda Item		Outcome
		Phase 1 and 2 of the strategic planning process were reviewed including internal and external engagement; clinical engagement and upcoming speaker series for inspired leadership thinking. <i>Ed Archer was excused from the meeting at 6:00 pm.</i>
	Capital Project Update	The President & CEO provided an expansion update. The VP, Planning & Support Services reviewed the pre-circulated Infrastructure Ontario report as of August 31, 2012. The VP, Chief Human Resource Officer reviewed highlights of the HR Recruitment including the social media, source of hires, the candidate funnel, key metrics, and residing city of new hires for the month August. It was duly moved and seconded to go <i>in camera</i> to discuss the PCOP Funding Update. <i>(carried)</i> <i>An in camera discussion took place.</i> It was duly moved and seconded to go out of <i>in camera</i> . <i>(carried)</i>
7.0	Matters Requiring Decision	
	2012-13 Board Work Plan Review	The Director, Governance and Special Projects reviewed the updated 2012-13 Board work plan, which was accepted as circulated.
8.0	Matters for Discussion	
	No matters for discussion.	
9.0	Other Business	
	RVH Auxiliary Report	The RVH Auxiliary Report was circulated for information purposes only. The RVH Auxiliary President provided review of current activities and fund raising profits.
	RVH Foundation Report	The RVH Foundation Report was circulated for information purposes only. Barry Green, RVH and Foundation Board member noted that "Inspiring Leaders" Tours are taking place on a monthly basis in order to improve relationships, provide education on the expansion and RVH's ongoing needs.
10.0	Next Meeting	Tuesday, November 27, 2012
11.0	Adjournment	There being no further business the meeting was adjourned at 7:56 pm.

A session of independent directors (*without management or related directors present*) was held following adjournment of the meeting of the corporation.

Respectfully submitted,



RICK HORST, Chair



Janice M. Skot, Secretary