

Chair:	Charlotte Wallis, Board Chair	
Elected Directors:	Doug Frost, 1 st Vice Chair Linda Collins, Director Jim Gerhart, Director Michael Gleason, 2 nd Vice Chair Karen Hansen, Director	Douglas Jure, Director Barbara Love, Director Kimberly Matheson, Director Wendy Miller, Director Jason Teal, Director
Ex-Officio Directors:	Dr. Dave Boushy, President, Medical Staff Nancy Savage, EVP, RVP CCO & Interim CNE Janice Skot, President & CEO	Dr. Jeffrey Tyberg, Chief of Staff Dr. Marco Vennettilli, VP, Medical Staff
Regrets:	Lise McCourt, President, RVH Auxiliary Michael O'Keefe, Past Chair	Dr. Chris Tebbutt, VP, Academic & Medical Affairs
Staff Resources:	Nicola Charity, Sr Admin Assistant, Recorder Eric Dean, CEO, RVH Foundation Rachel Kean, Chief Quality & Privacy Officer Suzanne Legue, VP, Strategy, Communications	Ben Petersen, EVP, Chief Financial Officer Wendy Sallows, Governance & Policy Lead Darrell Sewell, VP, Chief Human Resources Officer
Guests:	Carolyn Forgie-French, Co-Chair PFAC	Marty Pigden, Co-Chair PFAC

**partial attendance*

1.0 CALL TO ORDER

The Chair called the meeting to order at 4:00 pm.

Quorum - There being two regrets, quorum was attained.

The Board Chair extended a welcome to board members and guests.

2.0 QUALITY EDUCATION SESSIONS

The Executive Vice President, Patient & Family Experience, Regional Vice President, Cancer Care Ontario and Interim Chief Nursing Executive, Chief Quality and Privacy Officer and Co-Chair, Patient Family Advisory Council (PFAC), Marty Pigden, Co-Chair, PFAC and Carolyn Forgie-French, Committee Member, PFAC provided an overview of PFAC's councils/committees, a patient advisor story, accomplishments over the past year and initiatives looking forward.

Discussion ensued.

In response to a question, the Chief Quality & Privacy Officer reviewed the current number of RVH PFAC members, their engagement in new hire orientation, OHT meetings and numerous other committees as well as RVH PFAC in comparison to our peers.

Marty Pigden and Carolyn Forgie-French were thanked for their dedication to RVH and excused from the meeting at 4:20 pm.

3.0 APPROVAL OF AGENDA/CONSENT AGENDA/Declaration of Conflicts

Declaration of Conflicts – The President & CEO declared a conflict based on an immediate family member who volunteers on the Board of Directors for a Barrie Long Term Care Home and therefore will be excused from the Long Term Care discussion as it relates to this specific home.

The Board Chair reviewed the pre-circulated Agenda and Consent Agenda items as follows:

- Minutes of Board Meeting (Sep 24 19, Oct 8 19, Oct 30 19) - *to be approved*
- Capital Planning Committee Summary Report (Oct 18 19)
- Finance & Audit Committee Summary Report (Oct 22 19, Nov 12 19) - *to be received*

- Audit Service Plan Y/E Mar 31 20

The following motion was **duly moved, seconded and carried:**

BE IT RESOLVED that the Board of Directors accepts the recommendation of the Finance & Audit Committee and approves the 2020 Audit Service Plan.

- Governance Committee Summary Report (Oct 16 19) - *to be received*

- Research Ethics Board Terms of Reference

The following motion was **duly moved, seconded and carried:**

BE IT RESOLVED that the Board of Directors accepts the recommendation of the Governance Committee and approves the Research Ethics Board Terms of Reference.

- Medical Advisory Board Committee Terms of Reference

The following motion was **duly moved, seconded and carried:**

BE IT RESOLVED that the Board of Directors accepts the recommendation of the Governance Committee and approves the Medical Advisory Committee Terms of Reference.

- Motions and Voting at Board & Committee Meetings Policy
- Conflict of Interest Policy

The following motion was **duly moved, seconded and carried:**

BE IT RESOLVED that the Board of Directors accepts the recommendation of the Governance Committee and approves the *Motions and Voting at Board & Committee Meetings Policy* and *Conflict of Interest Policy*.

- Governance Performance Management Framework

The following motion was **duly moved, seconded and carried:**

BE IT RESOLVED that the Board of Directors approves the recommendation of the Governance Committee and approves the 2019/20 Governance Performance Management Framework.

- RVH Auxiliary Report - *to be received*
- RVH Foundation Report - *to be received*

The following motion was **duly moved, seconded and carried:**

BE IT RESOLVED the Board of Directors approves the November 26, 2019 Agenda, including Consent Agenda, as presented.

4.0 DECISIONS

It was *duly moved, seconded and carried* to go in camera.

In Camera discussions ensued regarding approval of the September 24, 2019 and October 8, 2019 **In Camera Minutes and Professional Staff Credentialing**.

The following motion was *duly moved, seconded and carried*:

BE IT RESOLVED that the RVH Board of Directors accepts the recommendation of the Medical Advisory Committee and approves the Professional Staff Credentials as presented in the November 26, 2019 Medical Advisory Committee Report.

Master Planning (MP2)

The President & CEO, Executive Vice President, Corporate Services & CFO provided a Master Planning update including follow up from recent meetings, a high level financial overview, the pre-capital phasing approach and pre-capital submission. A comprehensive review took place at the Finance & Audit Committee meeting November 12, 2019.

The President & CEO and EVP, Corporate Services & CFO led a fulsome discussion regarding the provincial pre-capital process and pre-capital phasing approach.

Discussion ensued.

In response to a question, the President & CEO reviewed the proposed timeline for the South Campus beginning with a health hub (ambulatory care centre), expansion to include inpatient beds not dependent on a 24/7 emergency department, and construction of a full-service hospital within 20 years.

In response to a question, the President & CEO and EVP, Corporate Services & CFO reviewed the guiding principles and lengthy, multi-stage process required for capital projects to progress through government. RVH remains very engaged with the Ministry as we progress to our pre-cap submission.

The following motion was *duly moved, seconded and carried*:

BE IT RESOLVED that the RVH Board of Directors approves Scenario A, the Baseline Graduated Model, as the preferred Pre-Capital phasing approach.

The President & CEO and EVP, Corporate Services & CFO led a fulsome discussion regarding the proposed pre-capital schedule submission options.

Discussion ensued.

In response to a question, the President & CEO reviewed strategies related to both proposed options and the impact of capital projects currently in process by our peer hospitals.

In response to a question, the President & CEO and RVH Foundation CEO, reported on the fundraising timelines in relation to approval and implementation.

The following motion was *duly moved, seconded and carried*:

BE IT RESOLVED that the RVH Board of Directors approves the Pre-Capital Submission Schedule Option 2 as the preferred approach.

5.0 REPORTS / UPDATES

CHAIRS REMARKS

Board Rounding

The Board Chair thanked Board members for participating in Board Rounding in Human Resources and the Medical Device Reprocessing Department. Board members reported on staff member's level of preparedness, communication skills and commitment to *MY CARE* practices.

September Board Evaluation

The Board Chair reported Board members continue to be pleased with the agenda format, quality of the presentations, discussions and rounding sessions. The Chair emphasized the value of these evaluations and their influence on future agendas.

Thank you and acknowledgements

The Board Chair thanked those who participated in the Elected Officials Annual Breakfast.

CEO REPORT

A detailed CEO's report was circulated with the Board package for information purposes.

From Our Patients

The President & CEO read a letter from a family expressing their sincere appreciation for excellent care in the Emergency Department and an excellent patient and family experience. They were very appreciative of the positive atmosphere, professional and educative approach taken by the team, and the fulsome discharge instructions.

RVH Auxiliary Pledge

The President & CEO extended gratitude to the RVH Auxiliary who recently completed their \$2M pledge to the Regional Heart and Child and Youth Mental Health programs.

Vice President, Patient Programs, Flow and Chief Nursing Executive

The President & CEO reported Liz Ferguson, RVH's new Vice President, Patient Programs, Flow and Chief Nursing Executive will be joining RVH on January 13, 2020. Liz is coming to RVH from a Sault Area Hospital where she has been Vice President, Clinical Operations and CNE since 2016. Lis is very familiar with Studer practices and Meditech Expanse implementation.

The President & CEO extended sincere thanks to EVP, Patient & Family Experience for her commitment to the Chief Nursing Executive role in the interim.

RAAM Clinic

The President & CEO reported Ontario's Associate Minister of Mental Health and Addictions, Michael Tibollo toured RVH's Rapid Access Addiction Medicine (RAAM) clinic in Barrie on October 11, 2019. The Minister commented that our Detox / RAAM clinic is a great model in the province.

Heart Program Milestones

The President & CEO reported RVH completed its first pacemaker implant October 22, 2019. In addition, the first phase of Code STEMI (ST-segment elevation myocardial infarction) was implemented October 29th, with plans to provide 24/7 cardiac care in the spring of 2020.

RVH Annual Emergency Exercise

The President & CEO reviewed RVH's annual emergency exercise which took place November 13, 2019 simulating a continent-wide attack on the electrical grid. RVH is the first hospital to be invited to participate. The VP, Facilities and CHRO reviewed the themes and learning opportunities from the day-long exercise.

Elected Officials Annual Breakfast

The President & CEO reported 13 elected officials joined RVH for the annual elected officials breakfast. There was great interest and conversation in RVH's successes and challenges.

Ontario Health Teams

It was ***duly moved, seconded and carried*** to go in camera.

In Camera discussions ensued regarding **Ontario Health Teams**.

It was ***duly moved, seconded and carried*** to go out of in camera.

Transitional Care Unit Base Funding

The President & CEO reported RVH Transitional Care Unit received \$7.3M in base funding increase for 2020/21. Gratitude was extended to Attorney General Doug Downey and MPP Andrea Khanjin for their advocacy efforts on behalf of their constituents.

Category 1 Designation

The President & CEO reported RVH received an extension of the Category 1 Designation to March 31, 2020. Gratitude was extended to EVP, Patient and Family Experience & Interim CNE and Chief of Patient Flow for their commitment to securing this extension.

Long Term Care Licensing

The President & CEO and Executive Vice President, Patient & Family Experience, RVP, CCO and Interim CNE provided an overview of Ontario's Long Term Care (LTC) current state, North Simcoe Muskoka's LTC homes, and long term care placement priority categories. Home and Community Care manages assessments and placements into long term care in Ontario.

On October 1, 2019, the Ministry of Long Term Care (MLTC) announced they were accepting applications to build new and redevelop existing long-term care beds from current and potential long term care home operators in Ontario. The application deadline is January 17, 2020.

The President & CEO was excused from the meeting.

A brief discussion ensued regarding an expression of interest received by RVH from a LTC community partner.

The President & CEO rejoined the meeting.

A fulsome discussion ensued regarding the Ministry's eligibility requirements and proposed RVH options. The President & CEO reported that under current legislation, LTC beds are provincial assets, and to own/operate or own/outsource management of a LTC home would not provide priority access to beds.

Following discussion, the Board of Directors recommended not moving forward with an application to the Ministry at this time. RVH leadership and Board of Directors are in agreement with continuing to provide letters of support to LTC homes.

In response to a question, the President & CEO reviewed RVH's letter of support format and eligibility requirements.

The President & CEO reported that RVH recently supported community partners in three proposals and participated in one proposal submitted to the Ministry of Health Transitional Care Team. These proposals identified targeted investments that would help increase health system capacity to reduce hallway healthcare. Unfortunately, none of the proposals were identified by the Ministry for implementation at this time.

2020/21 Operating Budget Assumptions

The President & CEO and Executive Vice President, Corporate Services & CFO provided an overview of the current political landscape, the government's priorities, management's key guiding principles and approach to budgeting, budget timelines, and projected operating challenges.

Regional IT Partnership Meditech Expense

The President & CEO and Executive Vice President, Corporate Services & CFO provided a high level Meditech Expense update including communications, education and training at all four hospitals, governance, and financials. The Vice President, Facilities and CHRO reported on the project team structure, positions currently filled, in progress and vacant.

Following discussion a board member requested a breakdown of net new positions verses new hires to backfill current positions. The VP, Facilities & CHRO will bring this information back to the board.

Plexxus

The President & CEO and Executive Vice President, Corporate Services & CFO provided a Plexxus update. There was comprehensive review and discussion at the November 12, 2019 Finance & Audit Committee meeting.

The EVP, Corporate Services & CFO reported Plexxus received a ransomware attack on October 20, 2019. Plexxus' functionality for RVH includes accounts payable and e-requisitions. RVH immediately implemented manual processes and worked diligently in conjunction with other impacted hospitals to contain the attack, understand the implications and restore data and systems. There was no negative impact to patient care and all supplies continued to reach hospital units. In addition, there was no evidence personal information was compromised. RVH continues to work with Plexxus' consultants to fully restore data and system functionality.

Discussion ensued.

In response to a question, the President & CEO reported on Plexxus' data backup process and the investigation underway as it relates to the recent ransomware attack.

It was ***duly moved, seconded and carried*** to go in camera.

In Camera discussions ensued regarding **Professional Staff matters**.

The following motion was ***duly moved, seconded and carried***:

Medical Advisory Committee Report

The Chief of Staff provided an overview of the Medical Advisory Committee (MAC) report highlighting Quality education sessions, critical incidents, MAC sub-committee reporting structure, MAC appointments and recommendations and the implementation of the Medical Leadership Review recommendations.

6.0 NEXT MEETING

Board Holiday Gathering

Monday, December 16, 2019

Regular Meeting

Tuesday, January 28, 2020

7.0 MEETING CONCLUSION

There being no further business the meeting was adjourned at 6:40 pm.

A session of independent directors (*without management or related directors present*) was held following adjournment of the meeting of the corporation.

Respectfully submitted,



Charlotte Wallis, Chair



Janice M. Skot, Secretary