



Chair:	Michael O'Keefe, Board Chair	
Elected Directors:	Shawn Binns, Director Linda Collins, Director Doug Frost, 2 nd Vice Chair Michael Gleason, Director Harry Hughes, Director	Douglas Jure, Director Barbara Love, Director Kimberly Matheson, Director Wendy Miller, Director Jason Teal, Director
Ex-Officio Directors:	Dr. Emily Chan, Vice-President, Medical Staff Dr. Rob El-Maraghi, President, Medical Staff Lise McCourt, President, RVH Auxiliary	Treva McCumber, VP, Chief Nursing Executive Janice Skot, President & CEO Dr. Jeffrey Tyberg, Chief of Staff
Staff Resources:	Nicola Charity, Sr Admin Assistant, Recorder Eric Dean, CEO, RVH Foundation Suzanne Legue, VP Strategy, Communications Ben Petersen, VP, Chief Financial Officer	Wendy Sallows, Governance & Partnership Liaison Nancy Savage, Executive Vice President Darrell Sewell, VP, Chief Human Resources Officer Dr. Chris Tebbutt, VP, Academic & Medical Affairs
Regrets:	Charlotte Wallis, 1 st Vice Chair	
Guests*:	Patrick Hawkins, Borden Ladner Gervais Sydney Browne, Diamond Schmitt Greg Colucci, Diamond Schmitt	Ontario 150th Volunteer Award Winners Mary-Florence Bartley Betty Fyshe Jean McGinley Dr. Sam Quadri Tom Scharf Ina Smith Mona Taylor
	Ministers Medal of Honour Roll Dr. Shannon Bauman	
	Provincial Life Members Dodee Walsh Beth Willoughby	

**partial attendance*

1.0 CALL TO ORDER

The Chair called the meeting to order at 4:00 pm.

Quorum - There being one regret, quorum was attained.

The Board Chair extended a special welcome to board members and guests.

2.0 SPECIAL PRESENTATION – Award Recipients

The Board Chair recognized Dr. Shannon Bauman, Ministers Medal of Honour Roll, the Ontario 150 Volunteer Award winners and the Auxiliary Provincial Life Members. The Board Chair and President & CEO congratulated all the award recipients and extended sincere thanks on behalf of the Board for their hard work and dedication.

3.0 APPROVAL OF AGENDA/CONSENT AGENDA/Declaration of Conflicts

Declaration of Conflicts - No conflicts of interest were noted.

The Board Chair reviewed the pre-circulated Agenda and Consent Agenda items and the following motion was **duly moved, seconded and carried:**

BE IT RESOLVED the Board of Directors approves the November 28, 2017 Agenda, including Consent Agenda, as presented.

4.0 QUALITY EDUCATION SESSION

The Board's Role in Physician Credentialing

Patrick Hawkins, Partner, Borden Ladner Gervais provided an overview of Physician Relationships and Credentialing focusing on the following:

- Types of Physician relationships
- Overview of the credentialing process
- Why credentials are denied or removed
- Role of the Board

Discussion ensued.

In response to a question, Patrick Hawkins reported there is currently no standardized provincial process for physician performance reviews.

In response to a question, Patrick Hawkins reviewed the frequency of hospital board hearings and appeals to the Health Professions Appeal and Review Board (HPARB).

Patrick Hawkins was excused from the meeting at 4:45 pm.

5.0 MASTER PLANNING (MP2)

The President & CEO provided a brief overview of the Master Planning, Master Programming, Site Location, and Land Assessment process currently underway at RVH. The Capital Planning Committee (CPC) met in October to receive an update on the project progress, intentions of the organization to move through the limited tendering process and review and approval of the work plan. Following a comprehensive evaluation by the RVH evaluation team, the lead consultant recommendation was approved by CPC November 17, 2017 and brought forward to the Board of Directors for final approval.

Diamond Schmitt Architects, Project Leads provided a corporate overview, reviewed project structure, comparable projects, and the consultation process. In addition, key personnel from Diamond Schmitt (master planners), Agnew Peckham (clinical programmers) and The Planning Partnership (urban planners and landscape architects) were reviewed.

Discussion ensued.

In response to a question, the consultants elaborated on their work at other major centres and the challenges they faced.

In response to a question, the President & CEO reviewed the current vacant shelled space at RVH and the potential for services at a South campus.

The Chair of the Capital Planning Committee (CPC) provided a brief overview of the consultant's presentation and positive feedback from the CPC committee members including municipal representatives. In addition, the membership of CPC was reviewed with the Board.

The following motion was ***duly moved, seconded and carried:***

BE IT RESOLVED that the Board of Directors accepts the recommendation of the Capital Planning Committee and approves Diamond Schmitt Architects as the lead consultant for the Master Programming / Master Planning, Site Location & Land Assessment Project.

Next steps include a comprehensive presentation by Diamond Schmitt and The Planning Partnership with a focus on site assessment at the December 8th Board Advance.

6.0 CHAIR'S REPORT

The Board Chair reviewed the items in the folder.

Board Rounding

The Board Chair thanked Board members for participating in Board Rounding in the Advanced Cardiac Care and Child & Youth Mental Health (CYMH) units. The Board played an important oversight role in these strategic directions and it is inspiring to see the successful outcomes bringing services closer to home for many patients and their families in our region.

October Board Meeting Evaluation

The Board Chair reported on the October board meeting evaluations which provided very positive results. In response to feedback, an electronic system for annual declarations is being developed for September 2018.

Thank You and Acknowledgements

The Board Chair extended appreciation and acknowledgements to board members who participated in OHA Health Achieve, RVH Foundation Donor Appreciation reception and the County of Simcoe cheque presentation.

Board Recruitment

The Board Chair reported that the Governance Committee reviewed the board composition earlier in November identifying one vacancy as of June 2018. For planning purposes, any members of the board unable to fulfil their board commitment after June 2018 were asked to please notify the Board Chair or Chair of the Governance Committee. In addition, Board members are encouraged to think about leaders in the community that might be interested and bring their names forward.

Executive Compensation

The Board Chair provided a brief review of the provincial government's actions to date beginning in 2014 with the release of the initial *Broader Public Sector Executive Compensation Act* (BPSECA). In September 2017, as requested by government, RVH submitted its Executive Compensation Program to the Ministry of Health and Long Term Care for review. Next steps include approval from the Ministry to post publicly for 30 days followed by review of public feedback and adjustments if required. Further updates will be provided at the January 2018 Board meeting.

7.0 CEO REPORT

A detailed CEO's report was circulated with the Board package for information purposes.

MY CARE

From Our Patients

The President & CEO read a letter received recently from a grateful family member commending the considerate, compassionate team in the ICU and the Donor Committee who provided support and seamless care during a very difficult time.

The President & CEO reported on the outstanding leadership in RVH's Intensive Care Unit. RVH's Manager of ICU recently took a temporary assignment with Georgian Bay General Hospital to share her expertise and manage their ICU.

Connecting to MY CARE

The President & CEO reported the second series of the “*Connect the Dots*” campaign is underway. The series will feature 30 members of Team RVH and help connect the important work we do every day to our strategy.

Oncology Nurse of the Year

The President & CEO reported Colleen Campbell, a Nurse Practitioner with RVH’s Cancer Program was recognized for her work in establishing an urgent care clinic for symptom management and was named the 2017 Boehringer Ingelheim Oncology Nurse of the Year by the Canadian Association of Nurses in Oncology.

Government Relations

The President & CEO reported on the County of Simcoe cheque presentation where RVH received the final installment of their pledge to our expansion. In addition, RVH hosted another very successful “Elected Officials Breakfast” with MP’s, MPP’s and area Mayors in attendance.

Surge Conditions

The President & CEO provided an update on the surge condition trends currently averaging 124% occupancy. One of RVH’s strategic objectives is to have “no beds in hallways” by March 31, 2019 and leadership and staff are working diligently in collaboration with the community to achieve this.

Transitional Care Unit

The President & CEO reported RVH recently received operational funding from the province to open our 36 bed Transitional Care Unit. This represents the second largest hospital bed allocation in the province. In addition, the province is funding an additional 36 beds in our community.

Career Fair

The President & CEO reported on the successful RVH Career Fair held November 4, 2017. 300 job seekers expressed interest and onsite interviews were conducted resulting in hiring for all units including the new Transitional Care Unit.

Donor Appreciation

The President & CEO reported on the Donor Appreciation Event in which education and research was highlighted and long-time RVH supporter Scott Elliott was honoured with the “David Blenkarn Spirit Award”. The RVH Foundation CEO and team were commended for coordinating a very successful event.

Drive Clinical Excellence

Advanced Cardiac Care

The President & CEO and Executive Vice President, Patient & Family Experience and Regional Vice President Cancer Care Ontario provided an update on Advanced Cardiac Care. Patient care areas are on target for completion in early December and the Cath Lab equipment has been approved by Health Canada and is scheduled for installation in early December. Of the 29 projects, 18 are complete and 11 are currently in progress. Project teams are targeting January 9, 2018 as the first patient day. The Vice President, Strategy, Communications and Stakeholder Relations reported the opening celebration is scheduled for January 17, 2018.

Child & Youth Mental Health

The President & CEO and Executive Vice President provided an update on Child & Youth Mental Health outlining the progress of construction, status of the current projects, and program wins including fit up of the unit and staff orientation. The Vice President, Strategy, Communications and Stakeholder Relations reported the opening celebration is scheduled for December 19, 2017 with the operational opening December 20, 2017.

Kidney Care Update

The Executive Vice President provided an update on the status of the Kidney Care Program highlighting current projects and program wins.

Regional Renal Hub Status Update

It was ***duly moved, seconded and carried*** to go in camera.

In camera discussion ensued.

It was ***duly moved, seconded and carried*** to go out of in camera.

The following motion was ***duly moved, seconded and carried***:

WHEREAS RVH opened an in-centre dialysis unit April 1, 2016, commenced both in-hospital hemodialysis and peritoneal dialysis July 4, 2016, as well as critical care dialysis with our own dialysis registered nurses September 26, 2017; and

WHEREAS RVH submitted a proposal to be designated a Regional Renal Program Hub to the Ontario Renal Network (ORN) via the Simcoe Muskoka Regional Renal Kidney Care Program in May 2017; and

WHEREAS on October 10, 2017 the RVH Board of Directors directed the President and CEO to proceed with the application to ORN for RVH to be designated a Regional Renal Program Hub in Ontario; and

WHEREAS in keeping with our vision to Make Each Life Better. Together. the RVH Board of Directors is pleased to have received a letter from the President and CEO, Cancer Care Ontario (CCO) confirming the ORN's decision to designate RVH a Regional Renal Program Hub to continue improving the lives of our patients;

BE IT RESOLVED that the RVH Board of Directors directs the CEO to continue working with CCO, ORN and Orillia Soldiers' Memorial Hospital on meeting the terms outlined by CCO including a Service Level Agreement by February 28, 2018 enabling RVH to meet the timelines of becoming a Regional Renal Program Hub by April 1, 2018.

ED Performance Indicators

The Vice President, Patient Programs & CNE provided an update on the Emergency Department Quality Improvement Program highlighting the status of the 10 quality improvement initiatives, current performance and Pay for Performance (P4R) ranking.

Research Vision Annual Update

The Vice President, Academic & Medical Affairs provided an annual update of the Research Vision 2016-2020. Since adoption in September 2016, significant progress has been made in achieving the goals and objectives outlined in the plan. An overview of new initiatives supporting research goals and the status of projects was provided. In addition, a scorecard has been developed for the *Research Office Operational Plan* to highlight the goals, progress and action plans for 2016-2020.

Foundational Success Factors

2017/18 YTD Financial Update

The Vice President, Corporate Services & CFO provided a brief 2017/18 financial statement update as at

September 30, 2017.

2018/19 Operation Budget Planning Parameters

It was **duly moved, seconded and carried** to go in camera.

In camera discussion ensued.

It was **duly moved, seconded and carried** to go out of in camera.

IT Update

The President & CEO and Vice President, Corporate Services & CFO provided an IT update. The current 4 Meditech partners (RVH, Collingwood General & Marine Hospital (CGMH), Georgian Bay General Hospital (GBGH), and Headwaters Health Care Centre (HHCC)) have held several meetings since November 2015 to discuss advancing our current Meditech system to version 6.1.6.

In April, the CEO group endorsed Healthtech's development of an optimal implementation roadmap and HIS Business Case working through the Joint IT Steering Committee (JITSC). The draft target completion date is December 19, 2017.

The VP, Corporate Services & CFO and Chief Technology Officer sit on the Provincial Meditech Collaborative Negotiations Committee whose goal is to negotiate provincial pricing for licensing, installation and operations of Meditech 6.1.6 and future software upgrades. In addition, Dr. George Karasmanis, Chief Medical Information Officer sits on the Clinical Working Group and our President & CEO sits on the Meditech CEO Collaborative Advisory Committee.

The Regional IT Partnership will continue to focus on the development of the HIS Business Case and involvement in the Provincial Meditech Collaborative. Regular updates will be provided to the Finance & Audit Committee and Board of Directors.

8.0 CHIEF OF STAFF REPORT

Medical Advisory Committee Report

The Chief of Staff provided an overview of the Medical Advisory Committee report highlighting medical leadership positions, policies in progress, physician performance reviews being examined by the Performance Evaluation Committee, leadership education and the development of a medical model for the new Transitional Care Unit.

Physician Credentialing/Physician Matters

It was **duly moved, seconded and carried** to go in camera.

In camera discussion ensued.

It was **duly moved, seconded and carried** to go out of in camera.

9.0 MATTERS REQUIRING DECISION

Board Confidentiality Policy

The Governance & Partnership Liaison reviewed the pre-circulated Governance Committee's recommended changes to the Board Confidentiality Policy, in particular the in camera minutes process.

The following motion was **duly moved, seconded and carried**:

BE IT RESOLVED that the Board of Directors accepts the recommendation of the Governance Committee and approves the updated Confidentiality Policy.

10.0 OTHER BUSINESS

RVH Auxiliary Report

The President, RVH Auxiliary highlighted the staff member letter, fundraising and events in the Auxiliary Report. In addition, the President reported that the Auxiliary has established an ad hoc committee to review committee structure to increase the fundraising focus.

RVH Foundation Report - circulated for information only

In response to a question, the President & CEO reported the Hearts & Minds Campaign has raised \$23.5M of the \$25M to date.

11.0 NEXT MEETING

Regular Meeting

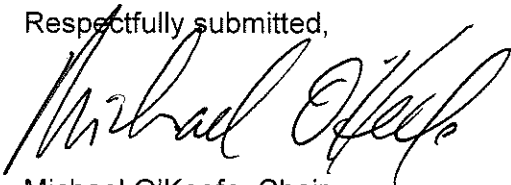
Tuesday, January 30, 2018

12.0 ADJOURNMENT

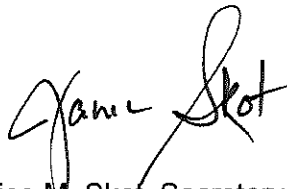
There being no further business the meeting was adjourned at 7:55 pm.

A session of independent directors (*without management or related directors present*) was held following adjournment of the meeting of the corporation.

Respectfully submitted,



Michael O'Keefe, Chair



Janice M. Skot, Secretary