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| Chair: | Kirsten Parker, Board Chair | |
| Elected Directors: | Jake Arnold, Director Shawn Binns, Director* Doug Frost, Director Michael Gleason, Director Robert Hall, 1 st Vice Chair Rick Horst, Past Chair | Harry Hughes, Director* Barbara Love, Director Michael O'Keefe, Director Jeff Scott, Director* Charlotte Wallis, Director |
| Ex-Officio Directors: | Dr. Don DuVall, President, Medical Staff Dr. Jim Shaver, Chief of Staff Treva McCumber, VP, Transition, Diagnostics & CNE | Janice Skot, President and CEO Janice Williams, President, RVH Auxiliary |
| Staff Resources: | Nicola Charity, Sr. Admin Assistant, Recorder David Coward, VP & CHRO* Eric Dean, CEO, RVH Foundation Suzanne Legue, Chief Communications Officer | Dr. Russell Price, Clinical Director, Laboratory Service Wendy Sallows, Governance & Partnership Liaison Nancy Savage, Executive Vice President Dr. Chris Tebbutt, VP, Academic & Medical Affairs |
| Regrets: | Dr. Jaco Scheeres, VP Medical Staff | |
| *Guests: | <u>Staff / Physician / Volunteer Recognition*</u> | |

** partial attendance*

1.0 CALL TO ORDER

The Chair called the meeting to order at 4:00 pm.

Quorum - There being one regret, quorum was attained.

Declaration of Conflicts - No conflicts of interest were noted.

2.0 SPECIAL PRESENTATIONS – Recognition of Award Recipients

The Board Chair recognized individuals throughout RVH who have been honoured with the following awards:

- Ontario Telemedicine Network (OTN) Award
- Cooperative Education Program
- Project Excellence Award from Citrix
- Student Life Partnership Award
- Nightingale Award
- Health Care Public Relations Association Award

The Board Chair and President & CEO congratulated all the award recipients and extended sincere thanks on behalf of the Board for their hard work and dedication.

3.0 QUALITY EDUCATION SESSION

The President & CEO and General Manager, Studer Group Canada provided a comprehensive *MY CARE* Culture & Strategy and Studer partnership annual update.

The Board Chair thanked Janice and Mitch for their time, informative presentation and discussion.

4.0 APPROVAL OF AGENDA/CONSENT AGENDA

The Board Chair reviewed the pre-circulated Agenda and Consent Agenda items as follows:

- Minutes of Board Meeting (Mar 31 15)* - *to be approved*
- Minutes of Board Meeting (Apr 22 15)* - *to be approved*
- Governance Committee Minutes (Jan 21 15)* - *to be received*
 - Board Evaluation Motion
BE IT RESOLVED Governance Committee approves the OHA Board Self-Assessment Tool and the distribution of the 2014/15 director self-assessment and committee surveys as per the Governance Annual Work Plan in March of 2015.
 - Board Policy/Procedure Motion
BE IT RESOLVED that the Governance Committee recommends to the RVH Board of Directors approval of the revised Investment Policy, Reserves Policy and President & CEO Succession Planning.
- Governance Committee Minutes (Apr 22 15)* - *to be received*
- Governance Committee Summary Report (May 6 15)* - *to be received*
 - Board Committee Annual Terms of Reference
BE IT RESOLVED that the Board of Directors accepts the recommendation of the Governance Committee and approves the updated Terms of Reference.
 - Board and Committee Annual Work Plans
BE IT RESOLVED that the Board of Directors accepts the recommendation of the Governance Committee and approves the 2015/16 Board and Committee Annual Work Plans.
 - Committee Name Change
BE IT RESOLVED that the Board of Directors accepts the recommendation of the Governance Committee and approves the name change to Finance and Audit Committee.
- Performance & Audit Committee Minutes (Mar 24 15)* - *to be received*
 - Committee Charter
BE IT RESOLVED that the Performance & Audit Committee recommend to the RVH Board of Directors approval of the Committee Charter, including the name change to Finance & Audit Committee.

- Committee Annual Work Plan

BE IT RESOLVED that the Performance & Audit Committee recommend to the RVH Board of Directors approval of the 2015/16 Finance & Audit Committee Annual Work Plan.

- Performance & Audit Committee Summary Report (May 19 15)* - to be received

- Compliance Attestations

BE IT RESOLVED that the Board of Directors accepts the recommendation of the Performance and Audit Committee to delegate the authority to the Board Chair and President & CEO to attest to RVH compliance with the Broader Public Sector Accountability Act and associated Acts.

- Quality Committee Minutes (Mar 25 15)* - to be received

- Quality Improvement Plan 2015/16

WHEREAS the Quality Committee on March 25, 2015 received a presentation on the draft Quality Improvement Plan (QIP) for the Royal Victoria Regional Health Centre for 2015/16; and

WHEREAS the Executive Committee of the Board approved the Link to Executive Compensation Plan on March 24, 2015;

BE IT RESOLVED that the Quality Committee recommends to the Board of Directors the approval of the Overview of Our Hospital's Quality Improvement Plan and Our Improvement Targets and Initiatives of the Quality Improvement Plan for RVH for 2015/16.

- Terms of Reference

BE IT RESOLVED that the Quality Committee recommend to the RVH Board of Directors approval of the Terms of Reference.

- Annual Work Plan

BE IT RESOLVED that the Quality Committee recommend to the RVH Board of Directors approval of the Annual Work Plan.

Approval of Agenda/Consent Agenda

The following motion was **duly moved, seconded and carried**:

WHEREAS the Board of Directors reviewed the May 26, 2015 Agenda, including the Consent Agenda;

BE IT RESOLVED the Board of Directors approve the May 26, 2015 Agenda with the exception of the "Medical Advisory Committee Report" which has been removed for further discussion.

The Chief of Staff provided an update on the credentialing of physicians which took place at the recent Medical Advisory Committee Meeting. 360 physicians were credentialed with 4 physician's privileges held in abeyance and 2 physicians no longer employed by RVH. As the Chief of Staff will not be renewing his term in June 2015, he expressed thanks to the Board of Directors, President & CEO and Senior Leadership Team for their support over the past four years.

5.0 CHAIR'S REPORT

The Chair reviewed the items in the folder.

Board Rounding

The Board Chair thanked Board members for participating in the Board Rounding of the Pharmacy and provided an opportunity for members to briefly share one key *MY CARE* learning from the session. Board members reported on the enthusiasm and dedication of the Manager and staff and the technological advances which have been embraced effectively and efficiently exemplifying "Safety is our Promise".

Board Meeting Evaluation

The Board Chair commented on the March board meeting evaluations which provided very positive feedback from Board members. Based on these evaluations, the Governance Committee recently had some discussion with regard to the length of Board meetings. It was agreed that RVH is using best practices to streamline the board meetings while ensuring all important information is provided in a bimonthly format.

2014/15 Board / Committee / Self Evaluation Review

The Board Chair reported in keeping with best practice the Board have now completed the Committee, Peer and Self Evaluation reviews. The results were reviewed by the Governance Committee in May with a pre-circulated overview provided to the Board for review. The Board Chair welcomes any questions or concerns.

Thank You and Acknowledgements

The Board Chair provided thank you's and acknowledgements to Board members for participating in the Hearts & Minds Launch, "Towards an Integrated Local Health System Strategy" workshop sponsored by Muskoka Algonquin Healthcare, the NSM LHIN Regional Governance Session and the Studer Conference "Taking You and Your Organization to the Next Level". Going forward board members will be providing a brief synopsis of learnings and take aways from conferences, educations sessions, etc., which will be available on the Board portal to share and enrich board learning.

On behalf of the Board, the Chair expressed thanks and gratitude to Rick Horst, Past Chair, Dr. Jim Shaver, Chief of Staff and Dr. Don DuVall, President Medical Staff who will be completing their terms in June 2015 for their dedication and participation on the Board of Directors.

6.0 CEO REPORT

A detailed CEO's report was circulated with the Board package for information purposes.

MY CARE

The President and CEO reported on the overwhelming success of the Hearts & Minds Launch, the McHappy Day fundraiser, the RVH "Walk in My Shoes" and the ongoing Employee and Physician Survey wrapping up May 29, 2015.

Family Presence & Participation

The Executive Vice President, Patient and Family Experience reported that the current Visiting Hours Policy is under review by the Patient Family Advisory Council working group. The benefits of unrestrictive family presence improving overall patient experience and the potential disadvantages are being comprehensively explored with input from a multidisciplinary team. An update will be provided to the Board in the fall.

Advanced Cardiac Care

The President and CEO reported on the recent advanced cardiac program approval by the Ministry of Health & Long Term Care. She noted that many have played a key role in securing this approval and we are working diligently towards implementation of the program in early 2017.

Cath Lab Equipment Purchase

The VP Corporate Services & CFO reviewed the pre-circulated Advanced Cardiac Care – Catheterization Lab Equipment purchase providing background information, risk assessment, total project cost and current status. Discussion ensued.

In response to a question, the President & CEO reported on a very successful meeting recently with the Southlake Executive. The Board Chair expressed tremendous thanks to the President & CEO and all the Leaders who worked diligently to bring advanced cardiac care to RVH.

The following motion was **duly moved, seconded and carried**:

WHEREAS the RVH Board of Directors approved the RVH Cardiac Care proposal on May 27, 2008; and

WHEREAS the RVH Board of Directors reconfirmed the motion to support the development of an Advanced Cardiac Care Program at RVH and directed the President and CEO to begin the process of Ministry of Health and Long-Term Care approval immediately on November 18, 2011; and

WHEREAS the Board of Directors approved the RVH Strategic Plan *MY CARE* 2013-2020 on May 28, 2013; and

WHEREAS on March 25, 2014 the Board of Directors approved the Early Capital Planning Submission for the Advanced Cardiac Care PCI Program which was subsequently submitted in April 2014 to the Ministry of Health and Long-Term Care and North Simcoe Muskoka Local Health Integration Network; and

WHEREAS on September 29, 2014 during a joint meeting with Cardiac Care Network (CCN), RVH, Southlake, NSM LHIN and the Ministry of Health & Long Term Care, CCN CEO Kori Kingsbury advised RVH that its time is now “best spent planning for implementation”; and

WHEREAS on November 25, 2014 the Board approved moving forward with the next stage of capital planning and directed the CEO to re-engage the planning consultants; and

WHEREAS the RVH Foundation has already begun raising funds for cardiac equipment through its Hearts and Minds campaign; and

WHEREAS in April 2014 the North Simcoe Muskoka Local Health Integration Network Board of Directors approved the Advanced Cardiac Care Facilitated Integration Proposal between RVH and Southlake Regional Health Centre; and

WHEREAS in December 2014 the Ministry of Health and Long-Term Care confirmed in writing its agreement with moving the Advanced Cardiac Care proposal forward to the next steps in the approval process; and

WHEREAS in January 2015 the RVH Board of Directors reconfirmed its unwavering commitment to providing advanced cardiac care to North Simcoe Muskoka residents and directed the CEO to

proceed to the next steps in establishing a fully integrated cardiac program, including Stand Alone PCI, to be operational in 2016; and

WHEREAS on April 17, 2015 the President and CEO of RVH received a letter from the Cardiac Care Network Board of Directors Chair and CEO stating: "RVRHC is an excellent advocate for the residents of the NSM LHIN and is well positioned to serve as a regional cardiovascular program. On behalf of CCN, we believe RVRHC's proposal for a SA-PCI program should be supported with the extended implementation timelines and milestones"; and

WHEREAS on May 5, 2015, the MOHLTC provided a letter to RVH and Southlake approving RVH to move forward with the establishment of the provision of cardiac catheterization and subsequently PCI services, subject to certain conditions; and

WHEREAS the Performance and Audit Committee received a presentation on May 19, 2015 and recommended approval to move forward with the purchase of equipment for Advanced Cardiac Care

BE IT RESOLVED THAT the Board of Directors accepts the recommendation of the Performance & Audit Committee and approves the Board Chair and President & CEO to proceed with the purchase of equipment for Advanced Cardiac Care up to \$6.75M in accordance with the planning timelines.

Child & Youth Mental Health Update

The President and CEO reported that the Child & Youth Mental Health program plans, including integration, have been approved by the NSM LHIN and are currently before the Ministry of Health & Long Term Care for approval. A meeting is scheduled for July 5, 2015 to discuss RVH Child & Youth Mental Health with the Health Capital Investment Director, Ministry of Health & Long Term Care.

Regional Clinical Services Plan Update

The Executive Vice President Patient & Family Experience provided an overview of the Regional Clinical Services Plan aligned with the RVH MY CARE strategic plan, specifically "Drive Clinical Excellence". The timeline chart outlined the initiatives, four of which have been completed including operationalizing Gyne Oncology, Stroke Distinction, Clinical Simulation Lab-Plan Proposal and Medical Model for Detox Program.

Kidney Care Program

It was ***duly moved, seconded and carried*** to go in camera.

In camera discussion ensued.

IT Health System Check – Report Delivery Failure

An in camera discussion ensued.

It was ***duly moved, seconded and carried*** to go out of in camera.

Nurses Week Overview

The VP Transitions, Diagnostics & CNE provided an overview of Nurses Week. Multiple events were available to the full inter-professional team with focus this year on the RVH values of WORK TOGETHER, RESPECT ALL, and CARE. The CNE expressed thanks to donors and corporate communications for providing gifts and comprehensive communication and coverage throughout the week.

Upcoming Events

The President & CEO provided an update on the following upcoming events:

- Rotary Fun Run – May 27, 2015
- Barrie Half Marathon – June 7, 2015
- Hockey Night in Barrie – August 13, 2015

7.0 MATTERS REQUIRING DECISION

Election / Appointment of Directors

The Governance Committee Chair provided an update on the recent board member recruitment and recommendation for election, appointment of directors and vice chair.

The following motion was ***duly moved, seconded and carried:***

WHEREAS the Governance Committee acting in the nominating capacity recommends the appointment of Douglas Jure to the Board of Directors;

BE IT RESOLVED that the Board of Directors accepts the recommendation of the Governance Committee and approves the appointment of Douglas Jure to fill the unexpired Past Chair's term with an end date of June 2016.

The following motion was ***duly moved, seconded and carried:***

WHEREAS the Governance Committee acting in the nominating capacity recommends the election of Jeff Scott who is currently completing a two year appointment; and

WHEREAS the Governance Committee acting in the nominating capacity recommends the election of Barbara Love, Michael O'Keefe, and Charlotte Wallis who are currently completing a one year appointment;

BE IT RESOLVED that the Governance Committee recommends to the Board of Directors the election of Barbara Love, Michael O'Keefe, Jeff Scott and Charlotte Wallis for a first term with an end date of June 2018.

Vice Chair Appointment

The following motion was ***duly moved, seconded and carried:***

BE IT RESOLVED that the Board of Directors accepts the recommendation of the Governance Committee and approves the appointment of Michael O'Keefe as 2nd Vice Chair and Charlotte Wallis as a member of the Executive Committee.

Chief of Staff – Interim Appointment

The Board Chair reported that the current Chief of Staff will not be renewing his term in June 2015. A Transition Committee was established to review the recruitment process, Chief of Staff responsibilities and make recommendations to the Board. An interim Chief of Staff will commence July 1, 2015 with a target date in November 2015 to fill the position permanently.

The President & CEO, Chief of Staff and President of Medical Staff provided a brief overview of the candidate, Dr. Paul Voorheis, Radiologist, recommended by the Transition Committee for the interim position.

The following motion was ***duly moved, seconded and carried:***

BE IT RESOLVED that the Board of Directors accepts the recommendation of the Transition Committee and approves the appointment of an Interim Chief of Staff and further accepts that Dr. Paul Voorheis be appointed as the Interim Chief of Staff effective July 1, 2015.

2014/15 Audited Financial Statements

The VP, Corporate Services & CFO provided a review of the pre-circulated 2014/15 audited financial statements focusing on the statement of financial position, statement of changes in net assets, statement of cash flows and the notes. Also reviewed was the new *Statement of Management Responsibility* which ensures management fulfills its responsibilities for reporting and internal control and exercises this through the Performance & Audit Committee of the Board.

The VP Corporate Services & CFO indicated that the surplus is a result of the PCOP funding settlement received just prior to year end. A note referencing the PCOP settlement has been added to the Audited Financial Statements.

Deloitte reported a successful audit with intent to issue an unqualified audit report on the financial statements for the year ended March 31, 2015 once the financial statements are approved by the Board of Directors.

The following motion was ***duly moved, seconded and carried:***

BE IT RESOLVED that the RVH Board of Directors accepts the recommendation of the Performance and Audit Committee and approves the audited financial statements of the Royal Victoria Regional Health Centre for the year ended March 31, 2015.

Annual Appointment of Auditors

The VP Corporate Services & CFO reported management is satisfied with the service of Deloitte and recommended the Auditor Appointment for 2015/16 be motioned for approval.

The following motion was ***duly moved, seconded and carried:***

BE IT RESOLVED that the Board of Directors accepts the recommendation of the Performance & Audit Committee and approves the appointment of Deloitte as the auditors of record for the Royal Victoria Regional Health Centre for 2015/16.

RVH Teaching Plan – deferred

8.0 MATTERS FOR DISCUSSION

Quality Committee Summary Report

The Quality Committee Chair provided an update from the May 20, 2015 Quality Committee meeting highlighting presentations from Laboratory Services, Human Resources and the Surgery Program as well as updates on the Q4 legislative scorecard, accreditation, patient safety metrics, employee and physician engagement survey and a research activity report as pre-circulated.

Quality of Care Update

It was **duly moved, seconded and carried** to go in camera.

In camera discussion ensued.

Physician Update

In camera discussion ensued.

Legal Update

In camera discussion ensued.

It was **duly moved, seconded and carried** to go out of in camera.

9.0 OTHER BUSINESS

Medical Executive Update

The President of the Medical Staff reported that his term is ending in June 2015 and extended his gratitude for the privilege of participating on the Board of Directors for the past two years.

The President of the Medical Staff also reported that the current Vice-President, Dr. Jaco Scheeres, will not be continuing as Vice-President of the Medical Staff due to conflicting demands.

Elections are scheduled June 5, 2015 to fill the positions of President and Vice-President Medical Staff.

RVH Auxiliary Report – *circulated for information only*

The Auxiliary President highlighted the recent Nevada cheque presentation to RVH to assist in the purchase of equipment.

RVH Foundation Report – *circulated for information only*

The Hearts & Minds Campaign is underway and Director Michael Gleason, who sits on the Hearts & Minds Cabinet will be communicating with Board members in the near future.

Regular Meeting of the Board of Directors


Tuesday, June 23, 2015 AGM – Post AGM get together.

10.0 ADJOURNMENT

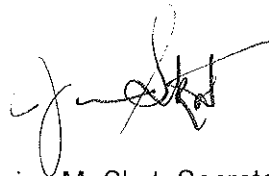
There being no further business the meeting was adjourned at 8:35 pm.

A session of independent directors (*without management or related directors present*) was held following adjournment of the meeting of the corporation.

Respectfully submitted,



Kirsten Parker, Chair



Janice M. Skot, Secretary