



- Chair:** Michael O’Keefe, Board Chair
- Elected Directors:** Linda Collins, Director  
Doug Frost, 2<sup>nd</sup> Vice Chair  
Jim Gerhart, Director  
Karen Hansen, Director (*Incoming*)
- Ex-Officio Directors:** Dr. Emily Chan, President, Medical Staff  
Lise McCourt, President, RVH Auxiliary
- Regrets:** Dr. Dave Boushy, Vice President, Medical Staff  
Michael Gleason, Director  
Douglas Jure, Director
- Staff Resources:** Nicola Charity, Sr Admin Assistant, Recorder  
Suzanne Legue, VP Strategy, Communications  
Ben Petersen, EVP, Chief Financial Officer
- Guests:** Natasha Procenko, MHA Student
- Barbara Love, Director  
Wendy Miller, Director  
Jason Teal, Director  
Charlotte Wallis, 1<sup>st</sup> Vice Chair
- Janice Skot, President & CEO
- Kimberly Matheson, Director  
Nancy Savage, EVP, RVP CCO & Interim CNE  
Dr. Jeffrey Tyberg, Chief of Staff
- Wendy Sallows, Governance & Policy Lead  
Darrell Sewell, VP, CHRO

**1.0 CALL TO ORDER**

The Board Chair called the meeting to order at 4:35 pm.

**Quorum** - Quorum was attained.

The Board Chair welcomed all board members and special guests to the meeting.

**2.0 APPROVAL OF AGENDA / DECLARATION OF CONFLICTS**

**Declaration of Conflicts** – No conflicts of interest were noted.

**3.0 MATTERS REQUIRING DECISION**

***Hospital Service Accountability Agreement (H-SAA)***

The President & CEO and Executive Vice President, Corporate Services & CFO reviewed the pre-circulated Hospital Service Accountability Agreement (H-SAA) a requirement of the Local Health Integration Act, 2006 (LHSIA). RVH and the North Simcoe Muskoka Local Health Integration Network (NSM LHIN) entered into an initial H-SAA April 1, 2008 which has been updated annually through amending agreements. Due to the uncertainty with RVH’s funding RVH negotiated with the NSM LHIN to have the current H-SAA extended to June 30, 2019.

While the revised H-SAA is a two year agreement that covers April 1, 2018 to March 31, 2020, the performance targets are negotiated annually and RVH is well positioned to meet all H-SAA targets.

The following motion was ***duly moved, seconded and carried***:

**BE IT RESOLVED** that the Board of Directors accepts the recommendation of the Finance and Audit Committee to approve the Hospital Service Accountability Agreement (HSAA) Amending Agreement for the period of April 1, 2019 to March 31, 2020.

### **Regional IT – Meditech Expans**

The President & CEO and Executive Vice President, Corporate Services & CFO provided a Regional IT – Meditech Expans update and reported that a comprehensive review took place at a special meeting of the Finance & Audit Committee on June 11, 2019.

For over 20 years, Collingwood General & Marine Hospital (CGMH), Georgian Bay General Hospital (GBGH), Headwaters Health Care Centre (HHCC) and Royal Victoria Regional Health Centre (RVH), the “Regional IT Partnership”, have been in partnership sharing a Meditech Health Information System (HIS). The primary purpose of the partnership is to improve patient safety and quality of care by promoting, implementing and maintaining a one patient, one record vision through a single shared HIS.

At the June 4, 2019 Board/CEO Advisory meeting, consensus was reached with each hospital agreeing to bring the Meditech Expans Total Cost of Ownership (TCO) forward to each hospital’s respective Board for approval before June 28, 2019.

The President & CEO reviewed the HIS system’s clinical value, RVH’s current state and the short and long term shared vision.

The Executive Vice President, Corporate Services & CFO provided a business case update including shared regional capital costs, distribution of one time capital costs, annual operating costs, allocation of costs by hospital, key success factors and risks, and the project timeline with anticipated delivery February 2020 and “go live” February 2021.

Discussion ensued.

In response to a question, the President & CEO reported on the cost reporting process to the Finance & Audit Committee and Board of Directors.

To date the following motion has been reviewed and approved by CGMH, GBGH and HHCC Boards of Directors.

The following motion was **duly moved, seconded and carried**:

**WHEREAS** for over 20 years, Collingwood General & Marine Hospital (CGMH), Georgian Bay General Hospital (GBGH), Headwaters Health Care Centre (HHCC) and Royal Victoria Regional Health Centre (RVH), the “Regional IT Partnership”, have been in partnership sharing a Meditech Health Information System;

**WHEREAS** the Regional IT Partnership has been diligently working together over the past 3 years to prepare for the implementation of Meditech Expans;

**WHEREAS** on December 19, 2018, a joint letter from the North Simcoe Muskoka Local Health Integration Network and the Central West LHIN was received with endorsement for the Regional IT Partnership to proceed with Meditech Expans;

**WHEREAS** in January 2019, the respective boards of the Regional IT Partnership approved management to proceed with Meditech Expans, commencing with the issuance of a Letter of Intent by the end of January 2019, and entering into negotiations with Meditech, in alignment with the MOHLTC eHealth guidelines;

**WHEREAS** the Regional IT Partnership was successful in negotiating a contract with Meditech in February 2019 and an extension for the Letter of Intent to June 28, 2019 to allow time to update the Total Cost Of Ownership analysis;

**WHEREAS** the Regional IT Partnership has updated the Total Cost of Ownership including separate reviews by Healthtech and Navin Haffty on the staff resourcing requirements;

**WHEREAS** the updated June 4, 2019 Total Cost of Ownership forecasts total one time capital and ongoing regional operating costs with all partners agreeing to fund and resource their proportionate share;

**BE IT RESOLVED** that the Board of Directors accepts the recommendation of Finance and Audit Committee for approval of the Total Cost of Ownership as presented and to proceed with Meditech Expanse project, commencing with the signing of a contract between RVH, on behalf of the Regional IT Partnership, and Meditech by June 28, 2019.

The President & CEO thanked Board Chair, Michael O'Keefe and Director, Michael Gleason for their contribution and commitment to the Regional IT Partnership Board / CEO Advisory Group and the Executive Vice President, Corporate Services & CFO and Vice President, Facilities and CHRO for their work and ongoing dedication to the success of this project.

#### **4.0 RECOGNITION OF SERVICE TO THE BOARD**

The Board Chair recognized outgoing ex-officio member President Medical Staff Association, Dr. Emily Chan for her commitment and participation on the Board.

The 1<sup>st</sup> Vice Chair recognized the outgoing Board Chair, Michael O'Keefe for his commitment and service to the Board of Directors. The Board Chair thanked the Board for their support over the past two years.

#### **5.0 MEETING CONCLUSION**

There being no further business the meeting was adjourned at 5:00 pm.

Respectfully submitted,

  
Michael O'Keefe, Chair

  
Janice M. Skot, Secretary