

Chair: Kirsten Parker, Board Chair

Elected Directors:	Jake Arnold, Director Shawn Binns, Director Doug Frost, Director Michael Gleason, Director Harry Hughes, Director	Douglas Jure, Director Kimberly Matheson, Director Michael O'Keefe, 1 st Vice Chair Charlotte Wallis, 2 nd Vice Chair <i>(via teleconference)</i> Marilyn Booth, Committee Member <i>(non-voting)</i>
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Ex-Officio Directors:	Treva McCumber, VP, Chief Nursing Executive Dr. Rob El-Maraghi, VP, Medical Staff Dr. Kerstin Mossman, President, Medical Staff	Janice Williams, President, RVH Auxiliary Janice Skot, President & CEO Dr. Jeffrey Tyberg, Chief of Staff
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Staff Resources:	Nicola Charity, Sr Admin Assistant, Recorder Eric Dean, CEO, RVH Foundation Suzanne Legue, VP Strategy, Communications Ben Petersen, VP, Chief Financial Officer Matt Lawson, Director, Financial Planning & Analysis	Wendy Sallows, Governance & Partnership Liaison Nancy Savage, Executive Vice President Darrell Sewell, VP & Chief Human Resources Officer Dr. Chris Tebbutt, VP, Academic & Medical Affairs
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Regrets: Rob Hall, Director
Barbara Love, Director

Guests: David McCullough, Chair, RVH Foundation Board of Directors
Rebecca Truax, Director of Philanthropy, RVH Foundation

Award Recipients: Rob Purdy, Operations Director & Don Borland, Manager, Facilities & Building Operations

**partial attendance*

1.0 CALL TO ORDER

The Chair called the meeting to order at 4:00 pm.

Quorum - There being two regrets, quorum was attained.

The Board Chair welcomed all board members and guests to the meeting.

2.0 SPECIAL PRESENTATION – Recognition Awards

The Board Chair recognized the RVH Facilities Department recently honoured with the “Proof Not Promises / Return on Environment Award” in recognition of water reduction strategies.

The Board Chair and President & CEO congratulated the award recipients and extended sincere thanks on behalf of the Board for their hard work and dedication of their team.

3.0 WELCOME

The Board Chair welcomed new board member Kimberly Matheson, Quality committee board member Marilynn Booth and Darrell Sewell, Vice President & Chief Human Resources Officer to their first meeting of the RVH Board of Directors.

4.0 APPROVAL OF AGENDA/CONSENT AGENDA/Declaration of Conflicts

Declaration of Conflicts – Kimberly Matheson, Director acknowledged to the RVH Board of Directors that she is an employee of Sanofi in their research division and is not a director or officer of the company. RVH does not purchase vaccines directly from Sanofi. At this time there is no conflict but Kimberly wanted this acknowledged for the record.

The Board Chair reviewed the pre-circulated Agenda and Consent Agenda items and the following motion was **duly moved, seconded and carried**:

BE IT RESOLVED the Board of Directors approves the January 31, 2017 Agenda, including Consent Agenda, as presented.

5.0 QUALITY EDUCATION SESSION

Hearts and Minds Update & Foundation Report

The Chair, RVH Foundation & Hearts and Minds Cabinet, CEO, RVH Foundation and Director of Philanthropy provided a Hearts & Minds Campaign update highlighting the Foundation's progress to date. The Chair reported 80% of funds have been committed toward the \$25 million goal with hopes of completing the Hearts and Minds Campaign in early 2018. The CEO reported the Foundation is looking ahead to create a consistent revenue stream, aligned with future priorities.

The Board Chair reported that she has had the privilege of attending many fundraisers and events with cheque presentations making her consistently appreciative and proud. On behalf of the Board, the Chair extended a sincere thank you for all the work of the RVH Foundation.

6.0 CHAIR'S REPORT

The Board Chair reviewed the items in the folder.

November Board Meeting Evaluation

The Board Chair reported on the November board meeting evaluations. Members commented on the good discussions, excellent presentations and specifically the openness of the engagement results. On behalf of the Board, the Chair thanked the CEO and entire senior team for their ongoing hard work and dedication.

Board Rounding

The Board Chair thanked Board members for participating in Board Rounding in Informatics and Technology and provided an opportunity for members to briefly share key *MY CARE* learning from the sessions. Board members shared their interest in the complexity of the department, the advancements towards electronic medical records and the enthusiasm of the IT team.

Board Award of Excellence

The Board Chair reported on the 2017 Board of Directors Award of Excellence established to honour and recognize staff, leaders, physicians, volunteers and an RVH team who have made outstanding contributions to the health centre by exhibiting the RVH values. The awards will be presented in June in conjunction with Staff Appreciation week. The Board Chair requested 3-4 board members volunteer to sit on the Selection Committee. Those interested were asked to contact the Governance & Partnership Liaison.

Board Recruitment

The Board Chair reported the Governance Committee had a fulsome discussion earlier in January regarding the governance and leadership experience required on the board in the next few years. At the present time, the committee has decided to put recruitment on a temporary hold. Board members are asked to think about leaders in the community that might be interested and forward those names to the Governance & Partnership Liaison. Any members of the board unable to fulfil their board commitment after June 2017 were asked to please notify the Board Chair or Chair of the Governance Committee.

7.0 CEO REPORT

A detailed CEO's report was circulated with the Board package for information purposes.

MY CARE

From Our Patients

The President & CEO presented a patient video commending the exceptional and compassionate care received in the RVH Emergency Department.

M*A*S*H Bash

The President & CEO reported on the success of the 30th annual Mash Bash celebrated in conjunction with Canadian Forces Base Borden on January 27, 2017 in support of Child & Youth Mental Health services at RVH.

Clinical Priorities Update

Advanced Cardiac Care

The Executive Vice President provided an update on Advanced Cardiac Care, outlining the status of the projects currently underway and completed. Recruitment is ongoing for a physician lead. The Ministry of Health has given RVH approval to go to tender with prequalified vendors for construction of advanced cardiac care.

Child & Youth Mental Health

The Executive Vice President provided an update on Child & Youth Mental Health outlining the status of the projects currently underway and starting in the upcoming months. RVH received Ministry approval for Stage 2 and 3 in November with Stage 4.1 working drawings submitted in December 2016. Approval has been received to move forward with the "adult side" (Early Works) with a request for quotation issued to existing prequalified vendors. Child and Youth main project is pending Ministry approval to go to tender. Physician recruitment of a child psychiatrist is ongoing.

In response to a question, the EVP reported the Child and Youth Mental Health anticipated timeline for completion is the end of 2017.

Capacity Pressures

The President & CEO reported that RVH has been experiencing higher than normal volumes over the past four weeks. A pre-circulated letter from the OHA to Minister Hoskins outlining the capacity issues experienced by hospitals throughout the province was reviewed. RVH has been working with our regional and LHIN partners on ALC strategies and the OHA is working at the provincial level to identify potential solutions. RVH's application for 1A status was denied, however the LHIN did provide an alternate approach to provide priority status to appropriately place as many as possible of our 19 ALC – LTC patients over the next 8 months. We will continue to work with our LHIN and partners on solutions for over-capacity and ALC.

In response to a question, the need for additional long term care "funded" beds, the lack of provincial licensing for new long term care facilities and the process by which patients are transferred into the long term care facilities of their choice was discussed in detail.

ED Performance Update

The Vice President, Patient Programs & CNE provided a pre-circulated Emergency Department overview highlighting the status of the current projects, ED quality initiatives including quality improvements completed and in progress and next steps.

Discussion ensued.

Foundational Success Factors

2016/17 YTD Financial Update

The VP Corporate Services & CFO reviewed the pre-circulated 2016/17 financial statements as at November 30, 2016 including revenues, expenses, statement of financial position and action plans. RVH is currently in a surplus position. The high level forecast continues to project a balanced position for March 31, 2017.

IT Plan Update

The Vice President, Corporate Services & CFO reported on the current focus to enhance regional IT partnerships. While RVH is currently in a position to move forward with an IT Plan as well as a regional partnership, further discussion and collaboration is necessary to gain alignment with all partners and successfully move in this direction. An updated governance structure is currently under review in addition to refining costs and timing for the implementation of Meditech 6.16 and exploring opportunities with other clusters. A further update will be provided to the Finance & Audit Committee and Board of Directors in March.

Discussion ensued.

In response to a question, the benefits of working in a cluster including LHIN endorsement were reviewed.

8.0 MATTERS REQUIRING DISCUSSION

Quality Committee Update

Acting Chair of the Quality Committee provided the Board with a pre-circulated summary of the December meeting which included three quality education sessions, quality and patient safety metrics, Q2 performance scorecard, an update on the ED, employee/physician engagement results and the status of the Quality Improvement Plan (QIP).

COHPA Integration

The President & CEO reported that the Ministries of Health and Government and Consumer Services expressed their intention to perform a review of the nine Ontario healthcare Shared Service Organizations (SSOs) in early 2016, with an expressed goal of rationalizing services.

RVH is a Class A equity member of the Central Ontario Healthcare Procurement Alliance (COHPA) and the RVH CEO is the Chair of the COHPA Board. The Board of Directors of COHPA wished to take a leadership position, and has been leading a review of opportunities to consider integration with another provincial healthcare SSO.

Following an extensive process to identify and perform due diligence with a potential Integration partner, the COHPA Board has made a decision to proceed to due diligence with Plexxus, a leading Ontario healthcare SSO. Due diligence will be concluded by March 2017 and will require approval of the Class A Members and their respective Boards to proceed. If due diligence does not validate the intended business model, then integration would not proceed.

The President & CEO reported a recent meeting with Deputy Minister Bell, provided reassurance that this recommendation is in line with the provincial strategy. Successful integration would provide RVH with savings in resource areas going forward. Pending successful due diligence, a recommendation for approval will come to the Finance & Audit Committee and the Board of Directors for consideration.

RVH Auxiliary Report

In addition to the pre-circulated report, the President reported on June 6th, the Auxiliary will present awards to a coop student, high school student and post-secondary student for their commitment and dedication to volunteering at RVH. The Auxiliary were also thrilled to have presented a cheque for \$350,000 to the Hearts & Minds Campaign bringing them to \$1 of their \$2M pledge.

9.0 IN CAMERA / CLOSED SESSION

It was ***duly moved, seconded and carried*** to go in camera.

In camera discussion ensued.

It was ***duly moved, seconded and carried*** to go out of in camera.

Physician Credentialing / Chief of Department

It was **duly moved, seconded and carried:**

BE IT RESOLVED that the RVH Board of Directors accepts the recommendation of the Medical Advisory Committee and approves the Chief of Department and 2017 Physician Credentials as presented in the January 31, 2017 Medical Advisory Committee Report.

Cardiac Care 4.2 Submission

It was **duly moved, seconded and carried:**

WHEREAS the North Simcoe Muskoka Local Health Integration Network (NSM LHIN) is the only LHIN in the province that does not have an advanced cardiac care program; and

WHEREAS the RVH Board of Directors original approved the RVH Cardiac Care proposal on May 27, 2008 and reconfirmed the motion to support the development of an Advanced Cardiac Care Program on November 18, 2011; and

WHEREAS the RVH Foundation's \$25 million Hearts & Mind campaign has already raised more than \$20 million in support of RVH's local share; and

WHEREAS the RVH has received Ministry of Health and Long-Term Care approval of \$9.1 million in capital investment for the program;

WHEREAS the RVH worked with the Ministry of Health and Long-Term Care Capital Branch to allow RVH to issue a tender to pre-qualified bidders on December 7, 2016;

WHEREAS the RVH received bids from pre-qualified contractors on January 19, 2017 from which a preferred bidder was identified.

BE IT RESOLVED THAT based on senior leadership's assessment and advice, the RVH Board of Directors:

1. Accepts the recommendation from Parkin Architects Limited to award the construction of the Advanced Cardiac Care Standalone Percutaneous Coronary Intervention Unit to the lowest bidder, Chart Construction Management Inc., with a construction contract value of \$5,029,000 plus applicable HST;
2. Approves the health centre to implement the project with a total Final Estimate of Cost of \$6,879,167; and
3. Commits the health centre to fund the local share for the project in the amount of \$674,364.

2017/18 Operating Budget

It was **duly moved, seconded and carried:**

BE IT RESOLVED that the Board of Directors accepts the recommendation of the Finance and Audit Committee and approves the 2017/2018 Operating Budget and directs the CEO and CFO to begin negotiating the H-SAA with the NSM LHIN for 2017/18.

Capital Expenditure Plan (CAPEX)

It was **duly moved, seconded and carried:**

BE IT RESOLVED that the Board of Directors accepts the recommendation of the Finance & Audit Committee and approves the 2016/17 – 2018/19 Capital Expenditure Plan (CAPEX).

10.0 NEXT MEETING

Regular Meeting

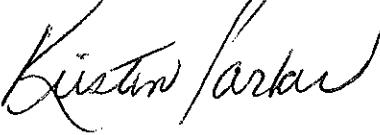
Tuesday, March 28, 2017

11.0 ADJOURNMENT

There being no further business the meeting was adjourned at 7:55 pm.

A session of independent directors (*without management or related directors present*) was held following adjournment of the meeting of the corporation.

Respectfully submitted,



Kirsten Parker, Chair



Janice M. Skot, Secretary