

| | | |
|------------------------------|--|--|
| Chair: | Charlotte Wallis, Board Chair | |
| Elected Directors: | Linda Collins, Director Doug Frost, 1 st Vice Chair Jim Gerhart, Director Michael Gleason, 2 nd Vice Chair Douglas Jure, Director | Karen Hansen, Director Barbara Love, Director Kimberly Matheson, Director Michael O'Keefe, Past Chair Jason Teal, Director |
| Ex-Officio Directors: | Dr. Dave Boushy, President, Medical Staff Liz Ferguson, VP, Patient Programs, Flow & CNE Lise McCourt, President, RVH Auxiliary | Janice Skot, President & CEO Dr. Jeffrey Tyberg, Chief of Staff Dr. Marco Vennettilli, VP, Medical Staff |
| Regrets: | Wendy Miller, Director | |
| Staff Resources: | Nicola Charity, Senior Admin Assistant, Recorder Rachel Kean, Chief Quality & Privacy Officer Suzanne Legue, VP, Strategy, Communications Ben Petersen, EVP, Chief Financial Officer Wendy Sallows, Governance & Policy Lead | Nancy Savage, EVP, RVP Ontario Health (CCO) Darrell Sewell, VP, Chief Human Resources Officer Izabela Smolik, Coordinator, Administration Dr. Chris Tebbutt, VP, Academic & Medical Affairs |

1.0 CALL TO ORDER

The Chair called the meeting to order at 3:00 pm.

Quorum - There being one regret, quorum was attained.

The Board Chair extended a welcome to board members. During this very challenging COVID-19 pandemic, the Board Chair expressed sincere gratitude on behalf of the Board of Directors for the commitment, dedication and hard work by all RVH leaders, physicians, and frontline staff. In addition, the Board Chair expressed appreciation for the comprehensive, informative daily updates sent to the Board and Staff from the President and CEO and Chief of Staff.

2.0 REPORTS / UPDATES

Board / Committee Work Plans and Evaluations – Revisions

The Board Chair reported that the Board Executive met April 21, 2020 and in light of the COVID-19 pandemic and on the advice of Anne Corbett, BLG and agreement by Board Committee Chairs, reviewed revised Board / Board Committee work plans and condensed meeting agendas with many non-urgent and regular reporting items deferred until September. These revisions were communicated to the Board and the revised work plans distributed in the meeting package. In addition, with the exception of a new modified Board evaluation that will take place in June, all other annual evaluations will be deferred to Spring 2020. Peer evaluations will resume in September.

Round Table

Provincial / Regional

The President & CEO reported that she continues to sit at both the Regional and Provincial planning tables with the focus turning to long term care / retirement homes and RVH is working closely with Public Health and Community Care to provide support. RVH continues with Emergency Operations Centre (EOCs) soon to be moving from daily to bi-weekly meetings. The Janice & Jeff updates continue to flow almost daily to provide the Board and Staff with the most up to date RVH COVID-19 information.

Capacity Planning

The President & CEO reported that RVH has planned for the worst case scenario to ensure we have enough beds, equipment, and healthcare providers to care for a potential surge in COVID-19 patients including a potential secondary wave. Construction is currently underway for the regional Pandemic Response Unit (PRU), a field hospital to be operated by RVH but utilized as a regional asset should other hospitals in Simcoe Muskoka need additional patient capacity. RVH

EOCs current focus is long term care / retirement homes locally and the ramping up process including rescheduling procedures with hopes of receiving provincial guidelines to ensure province-wide consistency.

Caring for YOU Committee

The President & CEO and Chief of Staff reported on the Caring for YOU Committee established to support TEAM RVH's wellness through fostering ongoing resiliency strategies in response to the COVID-19 pandemic. This diverse group provides support through staff resources, check in's, meditation moments, Care4U rooms, to name a few.

Critical Care Update

The Executive Vice President, Patient & Family Experience and Regional Vice President, Ontario Health (CCO) provided a critical care update. Operations Section Chief Meetings occur daily aligning with EOC meetings and ensuring increased critical care capacity, site testing capacity, staff training, equipment, and supplies. The EVP, Patient & Family Experience reported on the health centre's "hot and cold" zones and the key drug supplies currently being carefully monitored.

In response to a question, the EVP, Patient & Family Experience reported RVH is currently running 4-5 operating rooms to address emergent and urgent cases based on patient presentation and physician input. We are in the process of reviewing and triaging deferred surgeries in preparation for ramp up. This is also dependent on provincial directives and community services being able to provide support i.e. rehab.

Long-Term Care / Retirement Homes

The Vice President, Patient Programs, Flow & CNE reported that the province and our region has seen an increase in long term care / retirement home COVID-19 outbreaks. As a result the provincial focus is now directed to supporting these homes. Simcoe Muskoka currently has 3 homes in outbreak. RVH has reached out to our long term care and retirement home partners to offer support, resources, or expertise as needed.

Procurement, PPE

The Vice President, Academic & Medical Affairs reported RVH's PPE supply has improved significantly since the March Board meeting. In addition to procuring more stock, RVH continues to comprehensively track and preserve PPE stock. Methods of conservation, alternative sources, establishing directives and saving masks for possible reprocessing in the future is ongoing.

Pandemic Response Unit (PRU)

The Executive Vice President, Corporate Services & CFO reported provincially the conversations regarding this regional location for a Pandemic Response Unit (PRU) have been ongoing for the past 5-7 weeks. With the endorsement of our regional partners, the PRU, located outside the Simcoe Entrance, will provide space for 70 patient bays and will be a regional asset should other hospitals in Simcoe Muskoka require additional patient care capacity. The cost associated with the structure, equipment, staffing, and infrastructure will be supported by Ontario Health and overseen by Infrastructure Ontario. Construction will take approximately 1 month and will be ready for operation in early-mid June, if required.

In response to a question, the President & CEO reported on ownership of the structure and equipment once it is decommissioned.

In response to a question, the Vice President, Patient Programs, Flow & CNE reported on the work currently underway with our regional partners to determine the patient profile for the PRU.

The Vice President, Strategy, Communications & Stakeholder Relations reported the media have been following the PRU closely. A list of key messages will be provided to the Board following the meeting.

Financial Update

The Executive Vice President, Corporate Service & CFO provided a financial update including operational and capital costs and the reimbursement process for COVID-19 related expenses. Due to the current environment, CAPEX is currently under review and will come back to the Board at a later date.

Workforce Deployment

The Vice President, Facilities & CHRO provided a brief update on workforce deployment. Meetings occur daily to review provincial directives, orders and recommendations and address RVH staffing redeployment needs.

Logistics

The Chief Quality & Privacy Officer reported that risks are identified, reported to EOC and managed appropriately. The logistics team has overseen the distribution of handmade masks, with thanks to the Auxiliary and Foundation for their partnership and support, and the plan for the “new normal” is under development.

Communication

The Vice President, Strategy, Communications & Stakeholder Relations reported that Corporate Communications is diligently working to provide up to date, transparent, consistent messaging within the organization, community, with our elected officials, and regionally with our partners in addition to supporting the work of our foundation and community.

3.0 CARE4 UPDATE

The President & CEO and Executive Vice President, Corporate Services & CFO provided a CARE4 update. The implementation of the shared Health Information system is well underway. Given the collective focus on the pandemic, some resources have been shifted from the CARE4 project to COVID-19 response and as a result, the timelines will be reassessed to ensure successful implementation of the Meditech Expanse upgrade. The pandemic has highlighted the importance of a comprehensive, well-functioning, shared health information system. CARE4 remains high priority for our organizations and we support the recommendation to continue with the project in parallel with our ongoing COVID-19 work.

In response to a question, the VP, Corporate Services & CFO provided an update on the Care4 Shared Service Accountability Agreement (SSAA). In addition, the VP, Facilities & CHRO reported that the Care4 project team continues work on this initiative with the exception of some clinical staff that were redeployed to address needs in the health centre. Recruitment is ongoing.

4.0 MP2 UPDATE

The President & CEO and Executive Vice President, Corporate Services & CFO reported RVH has received a response from the Ministry’s Capital Branch regarding the MP2 Project. RVH is working on a full response to the clinical and financial questions.

It was **duly moved, seconded and carried** to go in camera.

In Camera discussions ensued regarding **MP2**.

It was **duly moved, seconded and carried** to go out of in camera.

The Board Chair extended special thanks to Dr. Jeff Tyberg and Dr. Chris Tebbutt and all physicians at RVH in advance of Doctor’s Day Friday, May 1, 2020.

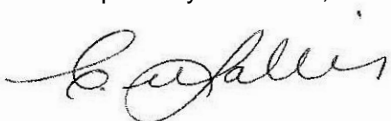
3.0 NEXT MEETING

- Regular Board Meeting – May 26, 2020 Electronic meeting

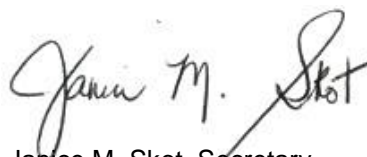
4.0 MEETING CONCLUSION

There being no further business the meeting was concluded at 4:30 pm.

Respectfully submitted,



Charlotte Wallis, Chair



Janice M. Skot, Secretary